

Application for Admission

All information is kept Private and Confidential

Lauriston Girls' School

38 Huntingtower Road Armadale Vic 3143 Australia
ph: 9864 7555 fx: 9822 7950
A.C.N. 004 264 402
CRICOS number 00152F

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Student

Student number (Office use only) _____

Surname	Given Names	Preferred Name	Gender
_____	_____	_____	_____
Date of birth	Country of Birth	_____	
_____	_____	_____	
Nationality	Languages spoken at home	_____	
_____	_____	_____	
Address	_____		
_____	_____		

Year of entry

Year Level of entry desired (please tick)

K3	K4	Trans Prep	Prep	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Year 7	Year 8	Year 9	Year 10	Year 11	Year 12
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Please list all schools the student has previously attended

Year

_____	_____
_____	_____
_____	_____

The student lives with

Both parents Mother Father Guardian Homestay

Siblings	Name (s)	Current or future school	Level	Year
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

Siblings previously at Lauriston Girls School	Name (s)	House	Dates
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Siblings enrolled for future years at Lauriston Girls School	Name (s)	Dates
_____	_____	_____
_____	_____	_____
_____	_____	_____

Did Mother attend Lauriston?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Final Year _____	House _____
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Did another relative attend Lauriston Girls' School?	Name (s) _____	Final Year _____	House _____
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Father

Surname	Given Names	Preferred Name	Title
Occupation	Business name and address		
Field/Industry eg Printing, Health, etc			
Home Telephone	Work Telephone	Mobile	
Home Facsimile	Work Facsimile	Email	
Residential address (if different from student)			
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Mother

Surname	Given Names	Preferred Name	Title
Maiden Name			
Occupation	Business name and address		
Home Telephone	Work Telephone	Mobile	
Home Facsimile	Work Facsimile	Email	
Residential address (if different from student)			
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Guardian

Surname	Given Names	Preferred Name	Title
Occupation	Business name and address		
Relationship to Student			
Home Telephone	Work Telephone	Mobile	
Home Facsimile	Work Facsimile	Email	
Residential address (if different from student)			
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International Students only

"International Students" are students who are not: Australian Citizens or New Zealand Citizens or Australian permanent residents.

PLEASE TICK BOXES WHERE APPROPRIATE.

Temporary Residency Status Full Fee Paying Student Exchange Student

_____ Date of arrival in Australia

When the student was at school prior to arrival in Australia was she instructed in the English language Yes No

Is the student undertaking an Intensive English Program at another Australian institution? Yes No

If "YES", give the name of the Institution _____

All Applicants

What prompted you to enrol at Lauriston Girls' School?

- General reputation of the School
- Continuing the family tradition and links to the School
- School promotional material eg Website, prospectus, information session
- Girls only education
- Howqua Year 9 experience
- Kindergarten program
- Other, please specify

PRIVACY STATEMENT

Lauriston Girls' School respects your privacy and the privacy of your child. We have developed a Privacy Policy which embodies the National Privacy Principles in the Privacy Act 1998. This Privacy Policy is available from the School's website at: www.lauriston.vic.edu.au or by contacting the School.

After receiving this Application for Enrolment form from you we will collect personal information about you and your child. Generally we will collect information such as your contact details, family details and financial information. If you have any queries concerning the School's Privacy Policy; do not want the School to keep personal information about you or your child; or do not want to be added to the School's mailing list, please notify the School as soon as possible. If you do not contact the School, it will be assumed that you accept the School's Privacy Policy and consent to the School holding information about you and your child.

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Billing Information

Mailing address for Accounts

Name

Address

We apply to register our daughter/son on the waiting list for admission to Lauriston Girls' School. We acknowledge and agree that any admission of the student to the School will be on the following terms and conditions:

- Fees, terms of payment, conditions of withdrawal from the School or from Extra Subject classes and fees for extended absences shall be determined by the School Council from time to time as set out in the most recent schedule of fees and charges. All fees are payable in advance and must be paid by the due date as shown on each account. Late fees are payable on overdue accounts.

- A student will not be permitted to commence a new term whilst any fees remain unpaid, unless written permission has been **granted** by the Principal or Business Manager prior to the commencement of the term. It is further agreed that we will be liable to pay to the School all costs (including legal and debt collection costs) which result from the non-payment or late payment of accounts

- In cases where there has been substantial non-compliance with the rules and regulations of the School, the School may impose special conditions for the ongoing enrolment of the student which may include the requirement of payment of a full year's fees before the commencement of the year.

- All information relating to account and administration matters shall be provided equally to the signatories to this form, unless otherwise directed by both signatories and consented to by the School.

- Deposits and admission fees shall be determined by the School Council from time to time and must be paid prior to the student's entry to the School. The relevant conditions shall be as set out in the schedule of fees and charges applicable at the due date for payment of such deposits and admission fees.

- We agree on behalf of the student to undertake to abide by the rules and regulations of the School as set from time to time. The School reserves the right in its absolute discretion to suspend or dismiss a student at any time, without a refund of fees, on the grounds of unsatisfactory conduct or performance, or failure to obey the rules of the School. In such matters, the Principal's decision is final.

WE AUTHORISE AND CONSENT to the School making reasonable enquiries in relation to personal information we have provided as part of this application and to the School obtaining any further information which it may require in order to process this application. The School undertakes to confidentially maintain all information obtained on your behalf.

WE JOINTLY AND SEVERALLY AGREE to be bound by the Regulations of the School now in force including those included in this application and by any Regulations which may from time to time be in force and to be jointly and severally liable for payment of all fees and charges in accordance with the terms of payment stipulated on each account.

WE AUTHORISE the School and its agents, servants and employees in the event of the student suffering from any injury accident or illness taking such action as it deems fit to obtain medical and/or hospital assistance and treatment and we undertake to indemnify the School against all costs, claims, actions and demands made against the School, its agents, servants and employees in respect or incidental thereto.

Father's signature

Mother's signature

Guardian's signature

Date

Signature of both parents (or guardians) are required. If both parents are not signatories, the circumstances should be indicated overleaf and the signatory shall be solely responsible for the payment of all accounts.

Check list: - Have you returned:

Admissions Form Registration Fee Birth Certificate