



STUDENT DEVICES

2021

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Laptops at Lauriston

ONE-TO-ONE NOTEBOOK PROGRAM

Lauriston Girls' School runs a One-to-One Notebook program for students in Years 5 and above.

The School requires students in Year 5 and above to have access to a notebook which meets the requirements of the school curriculum. Students attending Howqua (Year 9) will be issued with a school owned device which will remain at the Howqua Campus.

The School has selected the Apple MacBook Air or Apple MacBook Pro as the primary technological device to support students' day to day learning. In 2021, your daughter will be required to have access to one of these MacBook devices and to bring this device to School on a daily basis.

Parents have the option to acquire a new device for their daughter through the Lauriston Technology Acquisition Program (LTAP) or via a Bring your own Device (BYOD) / self-acquisition option. The school provides parents that select the LTAP option with the opportunity to leverage reduced pricing for a MacBook, 3 years warranty, optional accidental loss/theft cover and a protective case for less than recommended retail price.

The School's Notebook Program is continually evolving as a result of developments in computer hardware, changes in the way these devices are used in the classroom to support learning and the individual student requirements at School and at home. From Term 1, 2021 Lauriston has decided not to follow a fixed cycle of replacements for student notebooks, but will instead move to replacement of devices on an "as required basis". While we have found the general usage and life expectancy of current notebooks does change from student to student, on average, the notebooks may need to be renewed every 2 to 3 years (as a general guideline).

Student Induction and training

When a student commences at Lauriston and receives her notebook, she will be required to participate in an induction and training program. This program will provide information to your daughter in relation to use and care their of MacBook computer and will also provide an explanation of acceptable use and responsibilities in relation to use of the School's network.

A school for life.

Laptop Options Available

OPTION 1:

LAURISTON TECHNOLOGY ACQUISITION PROGRAM (LTAP)

The Lauriston Technology Acquisition Program runs all year round and is Lauriston's preferred method of acquiring notebooks for students.

This program provides parents the flexibility to purchase from a selected list of devices at any time throughout their daughter's educational journey. The School determines the devices available for purchase based on educational requirements.

LTAP Inclusions

The LTAP option moves the burden of sourcing and setting up a device from parents to the School.

The LTAP purchase price includes:

- The Macbook
- All the required software and licensing arrangements that your daughter will use within the classroom for the life of the device
- 3 years' warranty
- Accidental loss/theft insurance
- A protective case

The purchase price is less than the recommended retail price for the individual components.

Ordering a Device through LTAP

The link to our LTAP purchasing portal is: <https://shop.compnow.com.au/school/lauriston>

To comply with current software licensing arrangements, compatibility with the School's network and to ensure appropriate support from the ICT Department the purchase of other branded laptop / notebook computers is not possible.

When purchased through the LTAP, your daughter's MacBook will be delivered to the Lauriston ICT Department and configured with the required applications, security software and network settings for use at school. The Macbook will be marked with identifying labels and will be issued to your daughter upon agreement of the School's Acceptable Usage of Information and Communications Technology Policy.

Ordering A New Device for 2021

New and existing students ordering a new device via the Lauriston Technology Acquisition Program (LTAP), please ensure that your orders are placed prior to **Monday 30 November, 2020**.

As orders arrive, the IT Department will configure your account and device and contact you for collection.

LTAP IT Support

Purchasing a device via the LTAP enables ongoing support from Lauriston's ICT Department for this device. If your daughter experiences any issues or requires repairs to her MacBook, she can simply bring the device to the Lauriston ICT Service Desk for assistance. If a repair is needed our ICT staff will assist with the process of lodging repair / insurance claims and following up with Apple certified technicians. These technicians will provide repairs on School premises to ensure prompt resolution of issues. Depending on the severity of the problem, most MacBook's are usually returned to students the next day or, at most, within the week. Our ICT Service Desk may also offer a loan MacBook to minimise any disruption to your daughter's studies where required. We are unable to offer this level of support to a device not purchased through the LTAP.

Please note that all insurance claims under the LTAP have a \$150 excess.

OPTION 2: BRING YOUR OWN DEVICE (BYOD)/SELF ACQUISITION

While it is not compulsory to purchase a MacBook through the LTAP, it is highly recommended to do so to ensure students are able to access ongoing support from the ICT department, reduce software pricing and maintain consistency of technology used by teaching staff and students.

We understand that some parents may already have a device or wish to source this from outside the School. If you opt for the BYOD program, the device must be within 3 years of manufactured life and must be either an Apple MacBook Air or Apple MacBook Pro. Under this option, parents and students will take on the risk for any issues, damage that may be caused at School or as a result of School activities.

Should issues arise with a BYO device, the Lauriston ICT Service Desk will provide basic level support. Parents will need to seek servicing from an Apple Authorized repairer at their own cost should more extensive repairs / support be required.

It is highly recommended that parents add accidental loss/ damage coverage to the BYOD device.

In a School environment, from time to time devices do get knocked around and damaged. In the event a device is sourced from outside the School and NOT covered by appropriate insurance, we are unable to repair, replace or reimburse the cost of the device in the event of damage or breakage.

Both student and parent/guardian will need to sign a BYOD Agreement allowing the School to manage and monitor use of the device whilst connected to the school's network and to authorise Lauriston staff to load school required software / licensing onto the device. Each device connected to the School's network will require an agreement.

There is a set up charge of \$150 for all Bring your own devices (BYOD). This charge is levied to cover the cost of initial set up of the device, provision of some licensed software while at the school as well as management and infrastructure costs to support the device.

If you are considering purchasing a Bring your own Device (BYOD) / Self-Acquisition device please contact the Lauriston ICT service desk on (03) 9864 7511 and we can assist you with your decision and discuss required software purchases.

For those parents who wish to purchase outside the LTAP, you will be required to sign the school's BYOD form. Please contact the Lauriston Help Desk at helpdesk@lauriston.vic.edu.au and request our electronic BYOD form. One will be sent to you via the following email no-reply@edocs.lauriston.vec.edu.au for you to complete.

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