



DEVICES

HANDBOOK AND
GUIDELINES 2023



Devices at Lauriston

ONE-TO-ONE TECHNOLOGY PROGRAM

Lauriston Girls' School runs a One-to-One technology program for students in Prep and above.

Lauriston requires students in Year 5 and above to have access to a device which meets the requirements of the school curriculum. Students at Lauriston are expected to bring an approved device to school daily. Students attending Howqua (Year 9) will be issued with a school owned device which will remain at the Howqua Campus.

In Year 5 and 6, Lauriston students use Apple MacBook Air or Apple MacBook Pro as the primary technological device to support their day-to-day learning. The same device is used across these year levels to ensure consistency in teaching and adequate technological support for students who are developing their digital skills.

In Year 7, 8, 10, 11 and 12 students can choose between a MacBook or a Microsoft Surface Laptop Studio.

Parents have the option to acquire a new device for their daughter through the Lauriston Device Program (LDP) or via a Bring Your Own Device (BYOD) / self-acquisition option.

Personal responsibility of the device is of paramount importance. Under the LDP and BYOD option parents and students are responsible for the cost of repairs and replacement of devices.

The School provides parents that select the LDP option with the opportunity to leverage reduced pricing for a MacBook, 3 years warranty, accidental loss/theft cover and a protective case for less than recommended retail price.

Lauriston's technology program continually evolves because of developments in computer hardware, changes in the way these devices are used in the classroom to support learning and the individual student requirements at School and at home.

While we have found the general usage and life expectancy of current devices does change from student to student, on average, the devices may need to be renewed every 2 to 3 years (as a general guideline).

Student Induction and training

When a student commences at Lauriston and receives her device, she will be required to participate in an induction and training program. This program will provide information to your daughter in relation to use and care for their device and will also provide an explanation of acceptable use and responsibilities in relation to use of the School's network.

Device Options Available

OPTION 1: LAURISTON DEVICE PROGRAM (LDP)

The Lauriston Device Program runs all year round and is Lauriston's preferred method of acquiring devices for students.

This program provides parents the flexibility to purchase from a selected list of devices at any time throughout their daughter's educational journey. The School has recommend the selected devices based on educational requirements. The purchase price is less than the recommended retail price for the individual components.

Ordering a Device through LDP

The devices available for purchase are tested to ensure compatibility with the School's network and appropriate support from the ICT Department. New and existing students ordering a new device via the Lauriston Device Program, must ensure that orders are placed prior to September 5, 2022. Year 5 students will receive their device in Week 2 of Term 1, 2023. New students in Year 6, 7 and 8 are required to attend a Technology at Lauriston Induction session and sign the ICT Acceptable Use Policy prior to using the device at School.

Under this option, parents and students take on the risk for any issues, including damage that may be caused at School or because of School activities. Should issues arise with a BYO device, the Lauriston ICT Service Desk will provide a basic level of support. To access the portal and order through LDP please click the link below.

<https://lauriston.eduadv.com.au/>

If you have any queries or concerns, please contact us anytime support@lauriston.vic.edu.au and our technology team will assist.

LDP IT Support

Purchasing a device via this portal enables the Lauriston's ICT Department to facilitate support for repairs and damages. This support is subject to the warranty and insurance policy of the device. The School strongly encourages the additional purchase of accidental damage protection. Due to government regulations, it is up to families to choose this option, the School is unable to mandate the purchasing of insurance. Regulations also state that insurance can only be purchased after the purchase of a new device.

- If a repair is needed our ICT staff will assist with the process of lodging repair and/or claims with the appropriate provider.
- When required, our ICT Service Desk endeavours to offer a loan device to minimise disruption to learning.
- We are unable to guarantee this level of support to a device not purchased through the Lauriston Device Program.

OPTION 2: BRING YOUR OWN DEVICE (BYOD)/SELF ACQUISITION

From Year 7 onwards, students can BYOD, but the device must meet the requirements equivalent to those offered under the Lauriston Device Program. Those selecting the BYOD option are required to attend a Technology at Lauriston Induction session and sign the ICT Acceptable Use Policy prior to using the device at School.

PURCHASING OUTSIDE THE LAURISTON DEVICE PROGRAM

While it is not compulsory to purchase a device through the Program, it is highly recommended to do so to ensure students are able to access hardware support from the ICT department subject to the warranty status of the device. The LDP also ensures consistency in technology used by teaching staff and students.

We understand that some parents may already have a device or wish to source this from outside the School. If you opt for the BYOD program, the device must be within 3 years of manufactured life **and** must be either an Apple MacBook Air or an Apple MacBook Pro for girls in Year 5 and 6. From Year 7 onwards, there is also the option to purchase a pen enabled Microsoft Surface Laptop Studio.

For the BYOD option, the Lauriston ICT Service Desk will provide a basic level of support. Parents will need to seek servicing from an Authorised repairer at their own cost should repairs be required.

It is highly recommended that parents add accidental loss/damage coverage to the BYOD device. In a school environment, from time to time, devices do get knocked around and damaged. It is the student's responsibility, not the School's, to ensure the device does not get damaged.

Those selecting the BYOD option must attend a Technology at Lauriston Induction session and sign the ICT Acceptable Use Policy prior to using the device at School.

BYOD ICT Support DEVICES VIA SELF ACQUISITION

Both student and parent/guardian will need to sign a BYOD Agreement allowing the School to manage and monitor use of the device whilst connected to the school's network and to authorise Lauriston staff to load school-required software / licensing onto the device.

Each device connected to the School's network will require an agreement.

If you are considering purchasing a Bring your own Device (BYOD) please contact the Lauriston ICT Help Desk on (03) 9864 7511 or helpdesk@lauriston.vic.edu.au. and we can assist you with your decision and discuss required software purchases.

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